Organizational Board Meeting
Board Room
January 20, 2021 • 6:15 p.m.

AGENDA

1. Call to Order: 6:15 p.m.

2. Trustee Appointment
   a) BE IT RESOLVED that Elizabeth Sheehe be appointed to the Westlake Porter Public Library Board of Trustees, and that her term of office shall be from January 20, 2021 until December 31, 2027. Oath of office to be administered by William H. Hunt, Attorney

3. Nominating Committee Report and Election of 2021 Officers
   a) President – Elizabeth Sheehe
   b) Vice-President – Jennifer Darling
   c) Secretary – Jason Nolde

4. Appointment of Fiscal Officer and Deputy Fiscal Officer 2021
   a) BE IT RESOLVED that Jana Nassif be appointed Fiscal Officer, with a bond in the amount of $50,000, at a rate of $40.47 per hour and that her term of office shall be from January 20, 2021 until the organizational meeting of the Board in January 2022;
   b) and BE IT FURTHER RESOLVED that Shelly Waryk be appointed Deputy Fiscal Officer with a bond in the amount of $50,000, and Compliance Officer (per Section 6.5.9 of the Board Manual), and that her term of office shall be from January 20, 2021 until the organizational meeting of the Board in January 2022.

5. Oath of Office – to be administered by William H. Hunt, Attorney
   a) Present copy of oath for signature
   b) Present copy of Ethics Policy for signature

6. Appointment of 2021 Board Committees
   a) Finance & Facility
   b) Operations

7. Resolutions
   a) 1-21: Resolution to Authorize the Fiscal Officer to Invest Funds 2021
   b) 2-21: Resolution to Use Library Funds for Staff Awards & Recognition
   c) 3-21: Resolution to Allocate Interest
   d) 4-21: Resolution to authorizing signers on Financial Accounts

8. Adjournment